

## **Our vision**

Our vision is of a community that welcomes and values the participation and contribution of all of its citizens, including those who live with disabilities.

## **Our mission**

Our mission is to enhance personal choice and community participation for persons living with disabilities through advocacy support.

## **Our guiding principle**

Our guiding principle is to focus our resources on individuals who may be vulnerable because they lack a support network or who may have difficulty accessing needed services.

“I am now respected as one of John’s true confidants and am included in his whole life. It is rewarding for me and John makes my day just that much brighter. Over the 8 years that we have been matched, my presence has helped John have a safe, comfortable and friendly place to live; be accepted into the community as my friend and part of my family; and put things in place to prepare for the future. My support has always been through Citizen Advocacy and together John and I will meet the new challenges along the way with humour, consistency and advocacy.”

- Stacey Norris, Volunteer Advocate

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Help sometimes comes from unexpected places. At the age of eighteen John met Donald at a mental health support meeting at the Royal Ottawa Hospital. While both men live with mental illness, John's is complicated by a developmental disability as well. Even at that time, Donald was a strong advocate for people with mental illness, and he became John's Volunteer Advocate. That meeting took place more than seventeen years ago and Donald has become both a mentor and friend to John. Donald is also a guide to John's parents who had great difficulty understanding and coping with his complex illness. At times when John was frightened and out of control, Donald was the only one who could calm him down. He is there for John to this day, offering support and kindness, day and night, as only he can do.

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Living in a house with twenty women can be, to put it mildly, a challenge. Living with twenty women who are all experiencing mental health issues can be even more so. Louise has lived in a boarding home for more than 20 years and has been matched to Susan for the past seven. Over their time together, Louise’s health has become much more stable, she is more positive and focussed in her thinking, and she has become more comfortable with her peers. Susan’s dedication to not only Louise, but also some of the other women in the home, only grows stronger as time goes on. It is not uncommon for Susan to invite Louise and three or four other women from the house for supper. Susan buys gifts for Louise and ensures that her friends have a card or small gift on their birthdays as well. Susan offers Louise stability, consistency and predictability. Louise always speaks highly of Susan and thanks her for the support and friendship she offers, often bringing Susan to tears. Louise's world has become brighter and a little easier since Susan became her Volunteer Advocate and it just keeps getting better.

## Bringing people together: that's the real goal of Citizen Advocacy.

Right now in our community, there are people with disabilities who feel alone and isolated. There are people with disabilities whose hopes, dreams, and, sometimes, basic needs are not being taken seriously.

What they'd really like is to feel included. What they'd really like is someone who will talk with them, listen to them, support and encourage them, do things, go places, and help them in any way that a good neighbour or friend naturally would.

There are also ordinary citizens who want to give their time to make a positive difference to the life of a person with a disability. They voluntarily represent and protect the rights and interests of other people. They help people with disabilities to face challenges and encourage them to participate in the community life of Ottawa.


Citizen Advocacy sets up one-to-one matches between volunteer advocates and people with disabilities that can have profound effects on both.

Since 1974, Citizen Advocacy of Ottawa has supported close to 2,000 people with disabilities and touched the lives of many more. Because Citizen Advocacy and our volunteer advocates work at an individual level, directly with the people we support, the impact is felt on a personal as well as a community level.

Volunteer advocates help increase the self-esteem and self-confidence of persons with disabilities so that they can develop a better sense of overall health. This translates into less dependency and a reduction in the use of costly health and social services.

Citizen Advocacy is one of only a few Ottawa agencies supporting people with a wide range of disabilities, including physical limitations, developmental delays, mental illness, and disabilities related to aging.

Can loneliness be cured? Can isolation be eradicated? Can companionship be available to everybody? We think so. And we're working toward these goals one person at a time.



Patricia Parker  
Board President



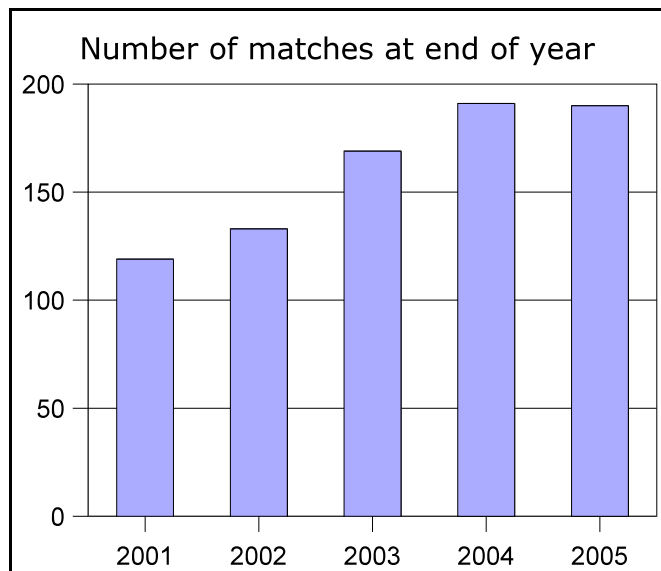
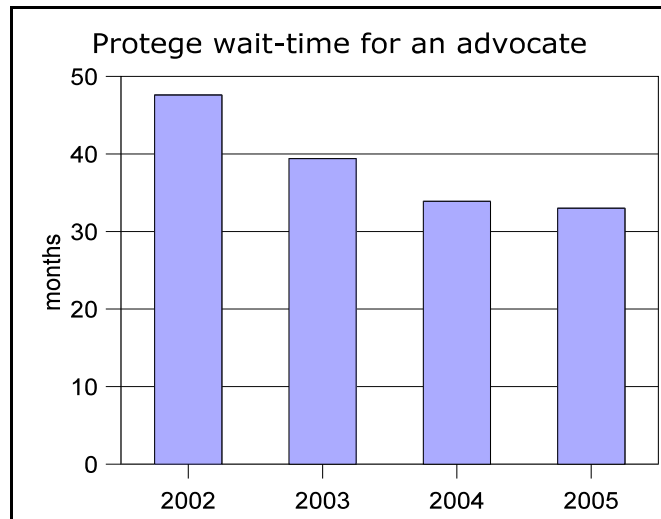
Brian J. Tardif  
Executive Director

## 2005 Program Highlights

Creating advocacy relationships by matching volunteer advocates from the community to people with disabilities, now called the Everyday Champions Program, is the core business of Citizen Advocacy. Other programs include the Chance for Choice Program (for seniors with disabilities who are vulnerable), the Group Advocacy Program (for individuals with complex disabilities who reside in group homes) and Short-term Advocacy Program (for individuals with disabilities requiring a more immediate short-term assistance).

During 2005

- ✓ There were 236 individuals who enquired about becoming a volunteer advocate and we received 143 volunteer advocate applications.
- ✓ There were 44 new match relationships established in 2005 and we ended the year with 190 active matches in all programs.
- ✓ At the end of the year there were 190 active matches supporting 202 people with disabilities (proteges).
- ✓ The average length of a match increased from 4.5 years in 2004 to five years in 2005.
- ✓ The number of vulnerable older adults with disabilities matched in the Chance for Choice program increased from 15 at the end of 2004 to 20 at the end of 2005.
- ✓ Six people accessed the short-term advocacy program.



- ✓ The total number of people supported in an advocacy relationship during 2005 was 246.
- ✓ The average waiting period for a person with a disability to be matched with a volunteer advocate decreased slightly from 33.9 months in 2004 to 33.0 months (2 years, 9 months) in 2005.
- ✓ The number of people seeking the support of an advocate was at 186 for all programs.

Joan was 90 when she called Citizen Advocacy for help with a financial squeeze. This must have been hard for someone who so cherishes her independence. She was living on minimal fixed income in a small apartment and had no family members involved in her life. At first blush, she could easily appear to those who don't know her well as *incapable* and a candidate for confinement in a long term care facility. But she didn't need confinement – she needed support to keep her independent. She was matched with a Volunteer Advocate who helped her sort out her immediate financial problem, but who also went on to being her advocate in many, many other ways: she accompanied Joan to doctor's and dentist's appointments, helped access other items she needed (glasses, hearing aids, winter clothing). Joan's doctor told us that, were it not for the support of the Advocate, she could not see Joan continuing to live on her own. And, more than that, Joan has been able to attend events she enjoys and has been welcomed into the Advocate's family for special occasions. Now 93, Joan is still able to live on her own, to get about town freely when she chooses and to retain her independence and dignity. If you find her in a pickle, she'll likely be sitting calmly and determinedly, saying, "It's all right; my Advocate is on her way."

## Additional Highlights

- ✓ Early in 2005, Citizen Advocacy, in partnership with Beals Lalonde and Associates successfully bid for a national research project regarding Housing for People with Intellectual Disabilities. With funding through Canada Mortgage and Housing Corporation, the research was completed and a final report submitted in December 2005. The published report is due April 2006.
- ✓ Citizen Advocacy of Ottawa 30<sup>th</sup> Anniversary celebrations were held in March 2005 with a workshop "The Elder Abuse Puzzle - Where Do I fit?" With the assistance of the Community Foundation of Ottawa, this half-day workshop and luncheon brought 130 people together to learn more about elder abuse and further the community wide dialogue regarding this increasingly serious problem in our community. Thank you to

moderator Penny Collenette, panelists: Dr. Michael Stones, Carmen Rodrigue, and Sheila Robertson, and guest speakers Leslie Anthony and Jean Bowen.

- ✓ Another very successful Evening in the Maritimes fundraiser was held in May 2005 – generating more than \$80,000 of net income to support Citizen Advocacy.
- ✓ In October, a follow-up consultation session to the elder abuse workshop in March was implemented and brought together 65 individuals from across the city to consider future strategies to respond to this community issue, including the potential future role of Citizen Advocacy. Thank you to presenters Barbara Burns, Angie Hamson, and Anne Lafortune.
- ✓ In October, a Board and Staff retreat launched the development of a new strategic plan for the 2006 - 2009 period. This plan will be completed early in 2006.
- ✓ During the year, McMillan ([www.thinkmcmillan.com](http://www.thinkmcmillan.com)) developed logos for the Chance for Choice program and the Ottawa Resolution Service, moving us forward in the branding process.
- ✓ In November 2005 we embarked on a pilot project to provide 3<sup>rd</sup> party assistance for individuals who are without family and residing in Rideau Regional Centre to participate in the process of planning their move to the community. The Personal Representative Pilot Project assisted two individuals to successfully move from the institution to group homes in Eastern Ontario.
- ✓ In November, tenants of 1 Community Place were given notice, and the Board agreed to increase designated Citizen Advocacy space to accommodate future growth. Construction will begin early in 2006 to accommodate additional office space for future staff and students.
- ✓ In December, another very successful Celebration of People event was held to mark the International Day of Disabled Persons. One element of this event, In My Shoes saw a number of people with disabilities act as mentors to select community leaders for short period of time during the days leading up to the Celebration of People Awards Dinner. At the Awards Dinner, 360 guests celebrated more than 40 nominees and 11 award recipients.
- ✓ In December, Ottawa City Council unanimously approved a motion to increase funding to Citizen Advocacy from \$34,000 to \$74,000.
- ✓ Citizen Advocacy continues to have strong support for its programs from both the United Way of Ottawa and the Ontario Ministry of Community and Social Services.

- ✓ While support of all three funding bodies is critical, Citizen Advocacy continued to build its capacity to generate revenues through other means, and in 2005 reached an all time high of generating close to 40% of its annual operating revenues through a range of activities including special event fundraising, donations and grants.
- ✓ During 2005 the staff of Citizen Advocacy increased once again to support and sustain the growth and interest in our programs to the community. With an average staff tenure of over seven years, we have a strong, stable and highly skilled staff team capable of meeting the challenges of the future.
- ✓ Citizen Advocacy continues to benefit from a strong, committed and involved Board of Directors that is representative of the broader community and is inclusive of advocates and proteges.

Robert is at risk of sudden physical injury due to seizures that can come upon him without warning. He lives with multiple disabilities that allow him to be meaningfully employed, but also put him at risk of being taken advantage of by those who would seek to liberate him of his earnings. For more than three years, retired government worker Michel has supported Robert, guiding him when important decisions about personal safety and financial security needed to be made. Recently, because Robert's aging mother could no longer continue in her role, **Michel joined with Robert's siblings to secure suitable lodgings for him in the community and to ensure that, in the future, Robert will always have people around him who care.** For Michel, the payoff comes when he sees Robert begin to understand life's lessons and to make choices that are ultimately health and security sustaining.

## Looking Ahead

- A committee of the Board, with staff representation, will be completing a proposed strategic plan for the period 2006 - 2009 to be tabled with the Board for approval in April.
- While building and sustaining adult and senior advocacy relationships will continue to be a priority, we will be looking to assist more children and youth with disabilities through our Everyday Champions program.
- While we will continue to build our fundraising capacity, a secure future will require exploration of new funding avenues. It will be important to explore potential opportunities with the Ministry of Health and Ministry of the Attorney General,

particularly with respect to our work with seniors with disabilities and issues of elder abuse through the Chance for Choice Program.

- 1 Community Place will undergo a period of construction and enhancements during the first quarter of 2006. Citizen Advocacy will gain four new offices and much needed storage. Our two partners, Family Services à la famille Ottawa and Rideauwood Addiction and Family Services, will also be assuming additional space.
- The Personal Representative Project will be more broadly implemented in 2006. Personal representatives will be made available to anyone leaving Rideau Regional who might benefit from the assistance of a Personal Representative in the planning process. This project will continue until all remaining residents of Rideau Regional have successfully moved to the community.
- A grant proposal was submitted to secure funds to explore the feasibility of Citizen Advocacy of Ottawa expanding its services to the counties of Eastern Ontario. There is currently no Citizen Advocacy program or similar service offered in the counties of Renfrew, Stormont Dundas Glengarry, or Prescott Russell.
- With the introduction of the Accessibility for Ontarians with Disabilities Act, 2005 (AODA), there will be a growing demand for Disability Awareness Education and Training. Given our knowledge of disability matters and the richness of the experience of both proteges and volunteer advocates, it will be important to explore opportunities to direct our assets to this demand in a manner that will support our core programs.

Every day we get dressed without giving a second thought to the clothes we put on – and throw on the floor at the end of the day. However, when Rosemary was first matched to Georgia ten years ago, she quickly learned that Georgia did not have clothes that fit. Seeing Georgia's shoes were far too small and that pants didn't fit either, Rosemary made it her first mission to get appropriate clothes for Georgia so she could be comfortable each and every day. Georgia does not have any family, so she is invited to spend every holiday with Rosemary, her husband, and sons. Since Georgia lives in a large home with many other people, she often does not have a lot of choice in what she will do, watch on television, or eat at meal times. Rosemary ensures that Georgia has lots of choice whenever they get together – even if it's just choosing which way to walk down the street! Rosemary has also given Georgia opportunities that she wouldn't otherwise have - like attending summer camp. If Rosemary had not done the research and provided the transportation, Georgia would never have been able to go. Rosemary knows that she is one of the only people looking out for Georgia's best interests and she truly strives to give Georgia the best that she can.

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If you had met Tim 10 years ago you would say he looks the same as he does today. And he does. However, because of brain damage caused by an aneurysm, Tim can no longer work or live on his own. He now lives in a retirement home where the average person is at least 20 years older than him. Tim now volunteers several days a week, exercises at the YMCA, and has a support worker with whom he can chat and have coffee. But Tim missed having someone closer to his own age – a friend to do things with. Tim was introduced to his Volunteer Advocate, George, three years ago. Their friendship quickly grew and they decided to spend time together twice per week, rather than just once per week. They enjoy going to the malls, watching movies in the winter, and going hiking and canoeing in the summer. Recently, Tim was told by his previous employer that he needs to make some decisions about his long term disability benefits and his retirement. While Tim's brother would normally look after this sort of thing, he is several provinces away and cannot attend meetings and appointments. It was a natural move for George to volunteer to go to meetings with Tim and to help him understand his options and assist him to make the right choice. They are friends in the truest sense of the word – always looking out for each other.

## **Thank you**

Thank you to all supporters of Citizen Advocacy. Your generous contributions of time and resources help us reduce the isolation and vulnerability of people with disabilities in our community. Together, we are making great strides.

## **Evening in the Maritimes**

Evening in the Maritimes is our annual 5-course-lobster-dinner fundraiser. Thank you to everyone who supports Citizen Advocacy's signature event.

### **Honorary Chair**

Judy Richards

### **Co-Chairs**

Diane Cloutier ♦ Ross Hammond

### **Committee Members**

Heather Badenoch ♦ Michele Casey ♦ Wendy Duross ♦ Ron Kerr ♦ Dick Lee ♦  
Barry McKenna ♦ Jennifer Nihmey ♦ Patricia Parker ♦ Dianne Pritchard ♦ Brian J.  
Tardif

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University of Ottawa ♦ John Kelly, Chairman, NexInnovations Inc. ♦ John A.  
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## **Celebration of People**

Celebration of People marks the annual United Nations International Day of Disabled Persons. The event honours individuals and organizations in our community who promote inclusion and excellence by their personal or corporate example. Awards highlighting a diversity of achievements are presented at the Celebration of People Awards Dinner. For more information visit [www.celebrationofpeople.com](http://www.celebrationofpeople.com).

## **Partner Agencies**

Canada Mortgage and Housing  
Corporation  
Canadian Hearing Society  
Canadian Paraplegic Association Ontario  
Citizen Advocacy of Ottawa  
Disabled Persons Community Resources  
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National Arts Centre (Artistic Excellence Award)  
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Taipei Economic and Cultural Office (Madame Wu Shu Chen Career Award)

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Cheryl Bourgeois, Secretary  
Trudy Grealis-Sturton, Treasurer  
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Brian Tardif, Executive Director (20 years on staff)  
Robert Adolfson, Social Worker (3 years)  
Heather Badenoch, Community Relations and Resource Development Officer (3 years)  
Susan Brown, Administrative Assistant (14 years)  
Michele Casey, Community Relations and Resource Development Assistant (12 years)  
Madeleine Ilunga\*\*, Secretary-Receptionist  
Thony Jean-Baptiste\*, Social Worker (joined staff in 2005)  
Jacqueline McKenna, Social Worker (10 years)  
Nadine Pilon\*, Secretary-Receptionist (joined staff in 2005)  
Andrea Podruski, Social Worker (2 years)  
Sheila Robertson, Social Worker, Chance for Choice and Ottawa Resolution Service (6 years)

\* appointed during the year

\*\* resigned during the year

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Janet Nolan, East District, Christian Horizons

Luc Ouellette, Service Coordination des services

Sheila Robertson, Citizen Advocacy of Ottawa

Marnie Smith, Canadian Mental Health Association

Brian Tardif, Citizen Advocacy of Ottawa

Judy Vokey-Mutch, General Campus, Ottawa General Hospital

\* appointed during the year

\*\* resigned during the year

**CITIZEN ADVOCACY OF OTTAWA-CARLETON**

AUDITED FINANCIAL STATEMENTS  
DECEMBER 31, 2005

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## AUDITORS' REPORT

To the Board of Directors,  
Citizen Advocacy of Ottawa-Carleton:

We have audited the statement of financial position of Citizen Advocacy of Ottawa-Carleton as at December 31, 2005 and the statements of changes in net assets, operations and cash flows for the year then ended. These financial statements are the responsibility of the Agency's management. Our responsibility is to express an opinion on these financial statements based on our audit.

Except as explained in the following paragraph, we conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In common with similar organizations, the Agency derives revenues from donations and other fund raising activities, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, our verification of this revenue was limited to the amounts recorded in the records of the Agency and we were not able to determine whether any adjustments might be necessary to revenue, net revenue for the year, assets and net assets.

In our opinion, except for the effect of adjustments, if any, which we might have determined to be necessary had we been able to satisfy ourselves concerning the completeness of the revenue referred to in the preceding paragraph, these financial statements present fairly, in all material respects, the financial position of Citizen Advocacy of Ottawa-Carleton as at December 31, 2005 and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

OHCID LLP.

Ottawa, Ontario  
February 17, 2006

OUSELEY HANVEY CLIPSHAM DEEP LLP  
Chartered Accountants

**CITIZEN ADVOCACY OF OTTAWA-CARLETON**

STATEMENT OF FINANCIAL POSITION  
AS AT DECEMBER 31, 2005

	2005	2004
<b>CURRENT ASSETS</b>		
Cash	\$ 30,394	\$ 173,995
Short term investments (note 2)	734,531	1,194,653
Accounts receivable	23,303	24,739
Prepaid expenses	9,384	5,426
	<u>797,612</u>	<u>1,398,813</u>
INVESTMENT IN ONE COMMUNITY PLACE (note 3)	53,291	49,264
PROPERTY AND EQUIPMENT (note 4)	4,754	5,263
	<u>58,045</u>	<u>54,527</u>
	<u>\$ 855,657</u>	<u>\$ 1,453,340</u>
<b>CURRENT LIABILITIES</b>		
Accounts payable	\$ 27,511	\$ 17,523
Project funds held for other agencies	716,379	1,301,286
Deferred revenue (note 5)	3,458	30,615
	<u>747,348</u>	<u>1,349,424</u>
<b>NET ASSETS</b>		
Invested in property and equipment	58,045	54,526
Unrestricted	50,264	49,390
	<u>108,309</u>	<u>103,916</u>
	<u>\$ 855,657</u>	<u>\$ 1,453,340</u>

Approved on behalf of the Board:



Treasurer



President

**CITIZEN ADVOCACY OF OTTAWA-CARLETON**STATEMENT OF CHANGES IN NET ASSETS  
FOR THE YEAR ENDED DECEMBER 31, 2005

	2005	2004
<b>NET ASSETS INVESTED IN PROPERTY AND EQUIPMENT</b>		
Balance beginning of year	\$ 54,526	\$ 49,746
Property and equipment acquired	1,288	4,102
Investment in 1 Community Place	1,984	-
Proportionate share of operations in 1 Community Place	2,043	3,554
Depreciation	(1,796)	(2,876)
<b>BALANCE END OF YEAR</b>	<b>\$ 58,045</b>	<b>\$ 54,526</b>

**UNRESTRICTED NET ASSETS**

Balance beginning of year	\$ 49,390	\$ 76,154
Net revenue (expenditure) for the year	4,393	(21,984)
Property and equipment acquired	(1,288)	(4,102)
Increased investment in 1 Community Place	(4,027)	(3,554)
Depreciation	1,796	2,876
<b>BALANCE END OF YEAR</b>	<b>\$ 50,264</b>	<b>\$ 49,390</b>

**CITIZEN ADVOCACY OF OTTAWA-CARLETON**

STATEMENT OF OPERATIONS  
FOR THE YEAR ENDED DECEMBER 31, 2005

	2005	2004
<b>REVENUE</b>		
United Way of Ottawa-Carleton	\$ 152,156	\$ 154,300
Ministry of Community and Social Services		
Core activity funding	148,384	166,792
Ottawa Resolution Service	50,996	51,126
Capital Project Funds	1,234,000	80,000
Other projects	95,205	6,708
Project administration	4,942	-
City of Ottawa	34,048	32,930
Fundraising	182,898	170,527
Community Partnership	27,100	30,350
Interest	18,537	18,087
Donations	27,620	25,560
Other	2,912	2,600
A Chance for Choice project	28,260	4,392
Housing research project	13,200	-
	<b>2,020,258</b>	<b>743,372</b>
<b>EXPENDITURE</b>		
Bank and card charges	1,106	537
Depreciation	1,796	2,876
Equipment purchases	2,812	3,383
Fundraising	72,155	75,441
Community Partnership	39,194	57,199
Insurance	1,336	980
Miscellaneous	637	206
Parking and mileage	6,503	5,284
Postage	3,798	5,009
Printing	2,811	2,598
Professional fees	4,790	7,701
Program	4,077	1,457
Public relations	3,711	1,429
Occupancy costs	24,633	26,554
Salaries and benefits	381,432	347,949
Staff development	5,468	5,615
Supplies and maintenance	2,960	4,859
Community relations / marketing	30,046	41,343
Telephone	2,523	2,965
Ottawa Resolution Service	50,996	49,419
A Chance for Choice project	46,206	35,844
Capital Project Funds	1,234,000	80,000
Other MCSS projects	91,705	6,708
Families Matter Cooperative	1,170	-
	<b>2,015,865</b>	<b>765,356</b>
<b>NET REVENUE (EXPENDITURE) FOR THE YEAR</b>	<b>\$ 4,393</b>	<b>\$ (21,984)</b>

**CITIZEN ADVOCACY OF OTTAWA-CARLETON**STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED DECEMBER 31, 2005

	2005	2004
<b>CASH PROVIDED BY (USED FOR)</b>		
<b>OPERATING ACTIVITIES</b>		
Net revenue (expenditure) for the year	\$ 4,393	\$ (21,984)
Items not requiring cash:		
- depreciation	1,796	2,876
	6,189	(19,108)
Accounts receivable	1,436	(3,415)
Prepaid expenses	(3,958)	1,242
Deferred revenue	(27,157)	(22,089)
Capital Project funds held for other agencies	(584,907)	1,301,286
Accounts payable	9,988	(4,050)
<b>FUNDS PROVIDED BY (USED FOR) OPERATING ACTIVITIES</b>	<b>(598,409)</b>	<b>1,253,866</b>
<b>INVESTING ACTIVITIES</b>		
(Increase) decrease in deposit certificates	460,123	(1,167,399)
Acquisition of capital assets	(1,288)	(4,102)
Investment in 1 Community Place	(4,027)	(3,554)
<b>FUNDS PROVIDED BY (USED FOR) INVESTING ACTIVITIES</b>	<b>454,808</b>	<b>(1,175,055)</b>
<b>INCREASE (DECREASE) IN CASH</b>	<b>(143,601)</b>	<b>78,811</b>
Cash beginning of year	173,995	95,184
<b>CASH END OF YEAR</b>	<b>\$ 30,394</b>	<b>\$ 173,995</b>

## **CITIZEN ADVOCACY OF OTTAWA-CARLETON**

### NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2005

#### 1. SIGNIFICANT ACCOUNTING POLICIES

##### Organization

Citizen Advocacy of Ottawa-Carleton was incorporated, without share capital, on July 2, 1976 as Ottawa-Carleton Citizen Advocacy and has a mandate to provide not for profit community services. Citizen Advocacy assists people living with a disability who need help in enhancing the quality of their lives by overcoming barriers to personal choice and community participation. As a registered charitable organization, the Agency is not subject to income tax.

##### Use of estimates

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect amounts of assets, liabilities, revenues and expenses and disclosure of contingent assets and liabilities. Actual results could differ from these estimates.

#### 2. SHORT TERM INVESTMENTS

Short term investments consist of investment certificates and units of a money market fund. They are recorded at cost, which approximates market value.

#### 3. INVESTMENT IN 1 COMMUNITY PLACE

The Agency entered into a co-tenancy agreement with two other social service agencies and acquired a property known as 1 Community Place. Citizen Advocacy has a 9.92% equity interest in the property and is liable for the same percentage of debt financing.

The Agency follows the equity method of accounting for its interest in 1 Community Place so that the proportionate share of operating profits or losses is reflected. The 1 Community Place co-tenancy has a year end at March 31. It's financial position and results of operations to March 31, 2005 and Citizen Advocacy's proportionate share are summarized on the following page.

**CITIZEN ADVOCACY OF OTTAWA-CARLETON**NOTES TO FINANCIAL STATEMENTS  
DECEMBER 31, 2005

## 3. INVESTMENT IN 1 COMMUNITY PLACE

**1 COMMUNITY PLACE / 1 CENTRE POUR TOUS**BALANCE SHEET  
AS AT MARCH 31, 2005

	100%	Citizen Advocacy 9.92%
<hr/>		
<b>ASSETS</b>		
Cash	\$ 82,187	\$ 8,153
Accounts receivable	5,388	7,315
Prepaid expenses	7,088	703
Property and equipment	2,667,376	264,604
	<hr/>	<hr/>
	2,762,039	280,775
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<b>LIABILITIES</b>		
Accounts payable	58,299	5,783
Rent received in advance	9,138	906
Loans payable	260,000	25,792
Mortgage payable	1,697,713	161,622
Deferred funding of property and equipment	336,485	33,379
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	2,361,635	227,483
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<b>NET ASSETS</b>	\$ 400,404	\$ 53,291
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<b>REVENUE AND EXPENDITURE</b>		
Revenue	\$ 397,810	\$ 39,463
Expenditure	255,952	25,390
	<hr/>	<hr/>
Income before interest	141,858	14,072
Interest	126,358	12,029
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<b>NET REVENUE FOR THE YEAR</b>	\$ 15,500	\$ 2,043
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**CITIZEN ADVOCACY OF OTTAWA-CARLETON**

NOTES TO FINANCIAL STATEMENTS  
DECEMBER 31, 2005

4. PROPERTY AND EQUIPMENT

Depreciation of office equipment is calculated using the straight line method, at a rate of 20% per year.

	2005		2004	
	Cost	Accumulated Depreciation	Net	Net
Office equipment	\$ 10,872	\$ 6,118	\$ 4,754	\$ 5,263

5. DEFERRED REVENUE

**Deferred funding related to MCSS sponsored projects:**

	2005		
	Rideau Regional Project	Special Projects	Total
Balance beginning of year	\$ -	\$ 5,615	\$ 5,615
Funds received	11,000	-	11,000
Funds disbursed	(10,935)	(4,011)	(14,946)
	\$ 65	\$ 1,604	1,669
<b>Other deferred revenue</b>			
Evening in the Maritimes			450
Families Matter Cooperative			1,340
			1,790
			\$ 3,459